

**BEAR RIVER HEALTH DEPARTMENT
JOB OPENING ANNOUNCEMENT**

Title: Disease Investigator **Division:** Emergency Services – Epi Team **Closing Date:** Open until filled

Status: Temporary Full Time Non-Benefited **Grade:** 19-17 **Wage:** \$20.41/hr. to \$18.28/hr.

Length of Employment: Through March 31, 2021, contingent on COVID-19 funding.

General Description: Under the general direction of the epidemiology (EPI) team lead, plan and implement the process of contacting and interviewing individuals who have been infected with COVID-19, identifying close contacts that they may have unknowingly exposed, and providing those contacts with the information needed to monitor their own health and prevent the continued spread of the illness.

Education and Experience:

Grade 19: Graduation from an accredited college or university with a B.S. degree in public or community health, nursing, environmental health, or a closely related degree plus experience working in a medical or health related field.

Grade 17: Associates degree, or 2 years of study in a college or university in Health Science, Public Health, Community Health, or other closely related field AND 1 year of full time paid professional employment in community or public health.

Substitutions on a year-for-year basis as follows:

- Additional graduate study in a public or community health program for the required employment.

Knowledge and Understanding of:

- Public health, communicable disease, and disease prevention.
- Statistical methods and terminology.
- Community analysis and survey techniques, needs assessment, and principles of community organization.
- General knowledge of epidemiology surveillance and data collection methods including interview techniques, questionnaires and statistical tools.
- General knowledge of motivational interviewing skills, risk communication skills, and cultural sensitivity.
- Understanding of the medical terms and principles of exposure, infection, infectious period, potentially infectious interactions, symptoms of disease, pre-symptomatic and asymptomatic infection.
- Must understand the impacts of health disparities on individuals and communities.

Skills & Abilities:

- Must have excellent interpersonal skills and ability to interact professionally with culturally diverse individuals during a time of crisis and distress.
- Resourcefulness in locating patients and contacts who may be difficult to reach or reluctant to engage in conversation.
- Must be able to work well under pressure, manage multiple tasks simultaneously, work well in team situations, meet deadlines, provide customer service, and work independently on a day-to-day basis.
- Must have basic computer skills to include word processing, spreadsheets, email, internet use, and the use of data management software systems.
- Must be able to maintain cooperative relationships with clients, co-workers, and community partners.

- Maintain confidentiality of sensitive records and information. Follow HIPAA standards.
- Spanish speaking skills preferred.

Special Qualifications:

- Must have a flexible schedule, available for work in the evenings and/or weekends as job requires.
- Must possess or be able to obtain a valid Utah Driver License at the time of employment.
- Must be able to provide own transportation when needed.
- Must be able to pass a full background check and drug screening urinalysis.
- Must be able to meet the physical requirements of the position including the ability to bend, stoop, and lift 50 pounds. Must be able to perform strenuous activities requiring flexibility, stamina, and overall general good health.

Summary of Duties:

- Contact individuals who have been infected with a disease, identify close contacts that they may have unknowingly exposed, and provide those contacts with the information needed to monitor their own health and prevent the spread of the illness.
- Inform and educate cases on quarantine/isolation procedures
- Conduct interviews in a professional manner that reflects emotional and cultural awareness and sensitivity
- Build rapport with cases
- Collect and record accurate information
- Coordinate contact tracing efforts with supervisor and/or team leads
- Prepare accurate and complete reports
- Ensure and protect confidentiality
- Attends all relevant trainings and direct support meetings
- Acts as a resource person by providing public health information to general community.
- Responds to public health emergencies as required by department or division administration.
- Completes other duties as assigned

Applications available Monday through Thursday 8 am to 6 pm; and Friday 8 am to 1 pm at the Bear River Health Department, 655 E. 1300 N. Logan, Utah, or online at www.brhd.org. Return completed application, resume, and transcripts to Sylvia at the Bear River Health Department. Open until filled.

Email: stello@brhd.org - Phone: 435-792-6498 – Fax: 435-792-6495