

BEAR RIVER HEALTH DEPARTMENT

JOB POSTING

Title: Licensed Practical Nurse

Division: Individual & Family Health

Grade: 15 (\$18.26 - \$22.10 hourly experience dependent)

Location: Cache & Box Elder Counties

Description: Full Time Benefited

Closing Date: Open until filled

General Purpose

Under the general supervision of the Individual and Family Services Team Lead, provides clinical nursing services to individuals and families in clinics, in homes, in group settings, or at mobile clinics. Prepares and administers immunizations appropriately. Educates parents/caregivers about vaccinations including after-care, contraindications, health benefits, and recommended immunization schedules. Assists with disease investigations, WIC clinics, and Directly Observed Therapy of TB medications as needed. Assures the accurate and timely documentation of clinic interventions into State and local public health data systems. Completes other duties as assigned.

Minimum Qualifications: Education and Experience:

Must have a current or be able to obtain an LPN license from the State of Utah; PLUS one (1) year of professional experience working in nursing field.

Must be trained in Basic First Aid and have current CPR certification.

Minimum Qualifications: Necessary Knowledge, Skills & Abilities

Considerable knowledge about clinical nursing. Knowledge about the public and community health care resources available for client referral. Basic understanding of the causes, control, detection, prevention and treatment of common communicable diseases, environmental illnesses, and chronic diseases.

Must be skilled in computer programs including word processing, spreadsheets, data entry, and email use. Must have good written, verbal, and public communication skills. Must be able to establish and maintain effective working relationships with coworkers, other agencies, and the community. High attention to detail. Understand and follow instructions.

Must be able to work well under pressure, manage multiple tasks simultaneously, work well in team situations, meet deadlines, and be able to work independently on a day-to-day basis. Must be able to maintain confidentiality of sensitive records and information.

Summary of Duties

Immunization Program

- Prepares and administers immunizations appropriately.
- Educates parents/caregivers about vaccinations including after-care, contraindications, health benefits, and recommended immunization schedules.
- Accurately documents immunizations administered in State and local electronic health record systems.

Communicable Disease Control Program

- Provides clients with the needed resources and information on communicable disease prevention.
- Assist with investigations as needed on communicable diseases.
- Assist TB patients with medication compliance including Directly Observed Therapy (DOT).

Other Duties

- Assists with WIC clinic as needed.
- Responds to public health emergencies as required by the BRHD
- Attends staff meetings and conferences as appropriate.
- Completes other duties, as assigned.

Special Qualifications:

Must possess or be able to obtain a valid Utah Driver License at the time of employment. Must be able to provide own transportation as needed. Must be able to lift 50 pounds and be able to perform strenuous activities requiring flexibility, stamina, and overall general good health. Must have a flexible schedule, available for scheduled work in the evening, weekends, and/or holidays as job requires. Must provide documentation of Hepatitis B immunity. Must be able to perform job duties while wearing personal protective equipment such as exam gloves, face masks, and/or face shields as required. Must be able to occasionally work outdoor clinics during unfavorable weather conditions. Must pass a criminal background check and drug screening test prior to employment. Spanish speaking skills preferred.

Applications are available online at brhd.org OR can be picked up Monday - Thursday 8 am to 6 pm and Friday 8 am to 1 pm at the Bear River Health Department, 655 E. 1300 N., Logan, Utah. Return completed application, resume, and transcripts to Sylvia Tello at the Bear River Health Department.

Email: stello@brhd.org - Phone: 435-792-6498 – Fax: 435-792-6498