

**BEAR RIVER HEALTH DEPARTMENT  
JOB DESCRIPTION**

**Title:** Health Educator

**Division:** Community Health Services

**Grade/Step** 17 – 1      **Wage:** \$21.01/hr.  
19 - 1                      \$23.45/hr.

**Location:** Logan

**Description:** Full-Time Benefited

**Closing Date:** May 16, 2022

**General Purpose**

Under the general supervision of the Community Health Service Lead, plans, implements, and evaluates Health Programs in the Bear River Health Divisions

**Minimum Qualifications Education & Experience**

**GRADE 19:** Graduation from an accredited college or university with a B.S. degree in Health Science, Public Health, Community Health, or other closely related field; *AND* 2 years of full time paid professional employment in community or public health; PLUS CHES eligible.

**GRADE 17:** Graduation from an accredited college or university with a B.S. degree in Health Science, Public Health, Community Health, or other closely related field *AND* 1 year of full time paid professional employment in community or public health; PLUS CHES eligible.

Substitutions on a year- for-year basis as follows:

Additional graduate study in a public or community health program for the required full-time paid professional employment requirement.

**Minimum Qualifications: Necessary Knowledge, Skills & Abilities**

- Considerable knowledge of public health education models, behavior change theories, and primary prevention techniques.
- Must be skilled in computer programs including word processing, spreadsheets, databases, desktop publishing, internet, and email use.
- Must have excellent interpersonal and communication skills with the ability to communicate effectively, both orally and in writing.
- Must be able to establish and maintain effective working relationships with coworkers.
- Must have skills in program planning and evaluation, and considerable knowledge of public health trends, methods and procedures.
- Ability to work with public officials, attend meetings and assist in liaison efforts with community partners and agencies.
- Must be able to maintain a cooperative working relationship with co-workers and those contacted during the course of the work day activities.
- Skilled in program planning and evaluation, and considerable knowledge of health trends, methods and procedures.
- Must be able to work well under pressure, manage multiple tasks simultaneously, work well in team situations, meet deadlines, and be able to work independently on a day-to-day basis.
- Public speaking/presentation ability.
- Maintain confidentiality of all records and information
- Understand and follow Bear River Health Dept. policies and procedures.
- Spanish speaking skills is a plus.

**Summary of Duties -- Tobacco Prevention & Control**

- Program Manager (237) – Coordinate, plan, implement, and evaluate community pass through grants, Assure completion of reports and issuing of pass through funds. Provide technical assistance to grantees.
- Priority Populations – Utilize data to identify priority populations and risk areas. Help develop and implement plans.
- Tobacco policy work – Mobile partnership to educate about and implement tobacco policies at worksites, community based organizations, multi-unit housing properties, healthcare providers, and other needed areas of the community.
- Assist with linking community to tobacco cessation services and provide tobacco prevention education in the community.
- Inform and educate diverse groups and populations on tobacco and substance abuse prevention related topics.
- Support staff other Tobacco projects.

**Special Qualifications:**

Must possess or be able to obtain a valid Utah Driver License at the time of employment. Must be able to provide own transportation. Must be able to lift 50 pounds and be able to perform strenuous activities requiring flexibility, stamina, and overall good health. Must have a flexible schedule, available for scheduled work in the evening and/or weekends, as job requires. Must be able to pass criminal background check and drug screening test

Applications available Mon. through Thurs. 8 am to 6 pm and Fri. 8 am to 1 pm at the Bear River Health Dept. 655 E. 1300 N. Logan, Utah, or on line at [www.brhd.org](http://www.brhd.org) Return completed application, resume, and transcripts to Sylvia Tello at the Bear River Health Dept.

Email: [stello@brhd.org](mailto:stello@brhd.org) - Phone: 435-792-6498 – Fax: 435-792-6495